



Queen Street Medical Centre

Name: \_\_\_\_\_ DOB \_\_\_\_\_

## Patient Consent - to Collect, Use and Disclose Personal Information

Queen Street Medical Centre Moruya, Broulee, Tuross operate in strict accordance with national privacy legislation. Your *centrally stored* electronic medical record is securely stored and password protected against unauthorised access. Accredited systems including multiple back-ups, monitoring and firewalls are in place to protect your record. Your medical record is strictly private and confidential. It is a condition of employment that all our staff sign our Confidentiality Agreement.

Your consent is required to **COLLECT, USE AND DISCLOSE** your personal medical information for the following purposes in accordance with privacy legislation:

- Communications regarding treatments, notifications about recommended preventative health care services
- Your personal medical appointments and for accounting and billing purposes.
- The diagnosis and treatment of health conditions, including disclosure to other doctors in the practice, specialists, locums and other health care providers to ensure quality patient care.
- Accreditation and Quality Assurance activities within the practice, using de-identified aggregate patient health.
- To allow medical students and staff to participate in medical training and teaching, using de-identified aggregate.

**QSMC will not disclose your personal information to a third party unless:**

- You have consented to the disclosure.
- In accordance with the Privacy Act 1988, the disclosure is to your responsible carer if you are physically or legally incapable of giving consent to the disclosure or for compassionate reasons, unless there is good evidence of your wish to the contrary.
- Where legally obliged to disclose the information (e.g. notification of certain infectious diseases, suspected child abuse).
- Disclosure is necessary to prevent a serious or imminent threat to an individual's life, health or safety or to prevent a criminal offence or seriously improper conduct.
- It is required for judicial, administrative or coronial proceedings or is requested under a court order or subpoena.
- It is the subject of a search warrant, or is required to help identify or locate a patient.

**Full or partial access to your medical records may be refused in circumstances where:**

- Disclosure of health information may result in physical harm or mental harm to you or any other person.
- The information may impact on the privacy of other individuals.
- Information relates to existing or anticipated legal proceedings.

You have the right to decline to have your personal health information used in some of the ways outlined above, but this may limit our ability to manage your health care and to provide you with the best outcome.

- I consent to QSMC handling my information for the purposes set out above, and I understand that I can request a copy of the QSMC Privacy Policy at any time. I understand my records are centrally stored and may be accessed by QSMC GPs at QSMC Moruya, Broulee, Tuross for the purposes above in accordance with my consent herewith.

Signed \_\_\_\_\_ Date \_\_\_\_\_